

**Wellfleet Board of Selectmen
Minutes of the Meeting of May 21, 2013
Council On Aging Building, 7:00 p.m.**

Present: Berta Bruinooge, Jerry Houk, John Morrissey, Dennis Murphy, Paul Pilcher; Town Administrator Harry Sarkis Terkanian.

Chair Berta Bruinooge called the meeting to order at 7:00 p.m.

Announcements, Open Session and Public Comment

- Pilcher reminded the audience that the third annual Wellfleet HarborFest and Nautical Flea Market will be held on Saturday, June 1, 2013. The event will be held at the east end of the Town pier in front of the bandstand, rain or shine, from 9:00 a.m. to 4:00 p.m.
- Jerry Houk announced that the School Board has formed a sub-committee to look into offering a pre-k class at Wellfleet Elementary. A meeting will be held at the school on May 30, 2013 at 4:00 p.m. to discuss the issue.
- Murphy announced that the Wellfleet Friends of the Dump will host the 20th Annual yard sale at the Transfer Station Swap Shop on Saturday, May 25, 2013 from 8:00 a.m. to 3:30 p.m.
- The Comprehensive Wastewater Planning Committee secured a grant of up to \$100,000 for further work on harbor water quality issues including restoration of the Mayo Creek marsh, oyster reef monitoring, mapping of oyster populations, habitat monitoring and water quality monitoring. \$25,000 of these funds will be available in FY2013 and the balance in FY2014.
- The two charter amendments proposed at this year's Annual Town Meeting have been approved by the Attorney General and will appear on the ballot for the 2014 Annual Town Election and, if approved, will become effective upon passage.
- The Cape Cod Water Protection Collaborative is seeking a member for their technical advisory committee.
- Two bids have been received for the Hamblen Park project and the Administration office will award the contract for restoration work.
- Paul Pilcher read the Selectmen's letter for the 250th Anniversary time capsule¹. The Selectmen applauded his efforts, with Beach Administrator Suzanne Thomas adding from the audience that the Selectmen had chosen the 'right man for the job.'

Public Hearing [7:15]

Motion 13-0191: Pilcher moved to approve the application received from Kelly Ruml to remove Wentzle Ruml from shellfish grant licenses # 95-13, 95-14 and 00-04 for no longer being a domiciled resident and to renew them for a ten year period. Morrissey seconded the motion and it passed 5-0.

Appointments

Motion 13-0192: Murphy moved to approve the appointment Andrea Pluhar to the Wellfleet Board of Registrars for a one year term ending 3/31/14. Pilcher seconded the motion and it passed 5-0.

Motion 13-0193: Jerry moved to approve the appointment of Neil E. Gadwa to the Board of Water Commissioners to fill the remainder of Daniel Williams term, ending 6/30/15. Murphy seconded the motion and it passed 5-0.

Motion 13-0194: Morrissey moved to approve the appointment of Robert Dubeau to the Local Housing Partnership as a community member for a one year term ending 6/30/14. Pilcher seconded the motion and it passed 5-0.

Reappointments

Motion 13-0195: Murphy moved to approve the following Wellfleet committee reappointments. Houk seconded the motion and it passed 5-0.

- David Rheault – Citizen’s Economic Development Committee [one year term ending 6/30/14]
- Curt Felix – Comprehensive Wastewater Planning Committee [three year term ending 6/30/16]
- Fred Gentner – Commission on Disabilities [three year term ending 6/30/16]
- Susan Johnson – Commission on Disabilities [three year term ending 6/30/16]
- Margaret Ann Landon – Commission on Disabilities [three year term ending 6/30/16]
- Frederick Nass – Council On Aging Committee [three year term ending 6/30/16]
- Stephen Durkee – Historical Commission [three year term ending 6/30/16]

Use of Town Property

Motion 13-0196: Pilcher moved to approve the application received from Harriet Korim from the Wellfleet Friends of the Dump to host the 20th Annual yard sale at the Transfer Station Swap Shop on Saturday, May 25, 2013 from 8:00 a.m. to 3:30 p.m. Houk seconded the motion and it passed 5-0. [No fee for Use of Town Property applies].

Business

Cahoon Hollow Beach Shuttle Proposal

Funk Bus/Mercedes Cab Company owner Raphael Wrichter and Todd LeBart of the Beachcomber proposed a partnership to provide free shuttle service between the Whitecrest Beach parking lot and Cahoon Hollow beach, with less frequent but regular service also provided to/from the LeCount Hollow beach parking lot². There will be a reliable operational schedule for June 28-September 2, 2013 and any suspended service due to weather will be posted by 8:30 a.m. Shuttle signage will be provided by the partners and submitted to the Town for approval. The shuttle service is covered by liability insurance up to \$1.5 million per bus. Morrissey expressed concern about dropping people off on Ocean View Drive and Beach Administrator Suzanne Thomas said she had reviewed the issue and would designate appropriate and safe shuttle stops. Murphy thanked Mr. LeBart for his offer to pay for this shuttle.

Motion 13-0198: Pilcher moved to approve the beach shuttle service proposed by Mercedes Cab Company, Inc. during the period of June 28, 2013 through September 2, 2013 as set forth in the applicant’s proposal, subject to approval of shuttle stops at beach parking lots and oversight of shuttle operation at those stops by the Beach Administrator. Murphy seconded the motion and it passed 5-0.

Restricting Cahoon Hollow Beach to sticker holders only

Beach Administrator Suzanne Grout Thomas recommends³ that Cahoon Hollow become a beach sticker-only parking area for a one year trial period due to reduced parking opportunities caused by the recent winter storms. Thomas thinks the proposed shuttle service will help to offset the loss of the paid parking spaces at that location. Thomas is going to put a veteran parking attendant at the Cahoon Hollow intersection to direct traffic. Murphy thinks this is a good start to solve a long-term parking issue.

Motion 13-0199: Bruinooge moved to approve the recommendation to make Cahoon Hollow a beach sticker-only parking area for the Town of Wellfleet with any changes to the parking plan made at the discretion of the Beach Administrator. Murphy seconded the motion and it passed 5-0.

Municipal Solid Waste contract status

Terkanian reviewed the Municipal Solid Waste Disposal service terms sheets from Covanta/SEMASS and ABC Disposal/New Bedford Waste Services⁴. Houk would like to review ABC’s financial data. Murphy asked Terkanian to continue negotiations with ABC to ‘keep our options open.’ Pilcher pointed out that the contract offered from SEMASS offers no incentive to recycle, and seems to penalize the towns that promote recycling. Terkanian was directed by the Selectmen to see if ABC would offer more flexible terms on tonnage, length of contract and price.

Cape Light Compact street light LED retrofit project

Terkanian reviewed the participation agreement from the Cape Light Compact (CLC) to allow the full retrofit installation of LED street lights in the Town of Wellfleet that will be financed by CLC. Kevin Galligan from CLC spoke to the success of the pilot programs and answered questions about the full retrofit project from the Selectmen. The Selectmen were concerned that the lights used in the pilot program may not be the same lights used in the final installation. The BOS would like to view the lower lumen lights being tested in Provincetown. Galligan said that there was a section of the contract that allowed the participating towns to list LED lighting requirements for the Request for Proposal being sent out by CLC. Galligan also noted that Wellfleet will be responsible for the police details during the installation process.

Motion 13-0200: Pilcher moved to approve the participation agreement with the Cape Light Compact for the LED street light retrofit full conversion project, subject to special written terms and conditions specified in the agreement from the Town Administrator and Department of Public Works Director. Murphy seconded the motion and it passed 3-2 (Morrissey, Houk).

Draft Financial Policy

Terkanian presented a draft financial policy for the Selectmen's review⁵. Terkanian said that he will present the policy to the Finance Committee at their upcoming meeting for additional feedback and return to the BOS for a final reading. Pilcher requested that Terkanian 'tweak' the section that outlines the percentage of fees that will cover new project costs.

Authorization to engage auditor

Motion 13-0201: Murphy moved to authorize the Town Administrator to engage Powers & Sullivan, LLC to provide audit services for the Town of Wellfleet for one year, the fiscal year ending June 30, 2013⁶. Morrissey seconded the motion and it passed 5-0.

Administration of voluntary property tax relief contributions

Administration will post an opening for three community positions open on the proposed Taxation Aid Committee.

Affirmation of funding source for the Water System Phase 2 expansion

Motion 13-0202: Murphy moved that the Board of Selectmen designate the remaining borrowing capacity under 2009 Annual Town Meeting Article 32 as the source of funding for expansion of the municipal water system. Pilcher seconded the motion and it passed 4-1 (Morrissey).

Town Administrator's Report

Town Administrator Harry Terkanian reviewed the Town Administrator's report⁷, which contained supplementary information on the following issues:

- Terkanian reviewed a police department document that will transfer one of their vehicles to the Fire Department.

Future Concerns

- Houk requested an overview from the Fire Chief at a future BOS meeting.
- Houk discussed a Bourne bylaw that imposes fines on owners of rundown buildings. He suggested that the BOS meet with the Planning Board to discuss incorporating a similar bylaw in Wellfleet. Pilcher suggested that the BOS add an agenda item for June 4 to come up with a specific list of items to discuss with the Planning Board and invite them to the June 18 meeting to review that list.
- Murphy asked if Administration could look into more efficient options on various documents requiring BOS signatures.

- Pilcher would like to review the BOS Goals and summer meeting schedule at the June 4 BOS meeting.

Correspondence and Vacancy Report

John Morrissey had prepared the Correspondence Report⁸. A copy was made available for review.

Minutes

Motion 13-0203: Pilcher moved to approve the minutes of May 7, 2013⁹ with two revisions. Houk seconded the motion and it passed 5-0.

Adjournment

Motion 13-0204: Pilcher moved to adjourn the meeting. Murphy seconded the motion and it passed 5-0. The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Amy Voll, Executive Assistant

¹ Wellfleet BOS letter for the 250th Anniversary time capsule authored by Paul Pilcher

² May 21, 2013 Proposal for Cahoon Hollow Shuttle Service and route map

³ May 16, 2013 memo from Suzanne Thomas re: Cahoon Hollow parking

⁴ Terms sheets: Covanta (SEMASS) and New Bedford Waste Services for Municipal Waste Disposal Service.

⁵ May 21, 2013 Draft Financial Policy

⁶ Powers & Sullivan engagement letter for Wellfleet FY2013 audit services

⁷ May 21, 2013 Harry Terkanian Town Administrator's Report

⁸ May 21, 2013 Correspondence Report

⁹ Minutes of May 7, 2013